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|  | **Stalham Academy**Old Yarmouth Road, Stalham, Norwich, NR12 9PSTel: 01692 580053Email: office@stalhamacademy.co.uk |  | **Stalham Infant School & Nursery** Brumstead Road, Stalham, Norwich, NR12 9DG Tel: 01692 580557 (School) Tel: 01692 580311 (Nursery) Email: office@stalhaminfantacademy.co.uk |
| Mr Glenn Russell : Executive Headteacher |
| Miss Ella Barnes: Deputy Headteacher |

**4 September 2020**

Dear Families

**Re: Drop-off and Collection Processes**

I do hope that you are all safe and well and are looking forward to the new school year. Here at Stalham Infant and Junior Schools, we have been working very hard behind the scenes to ensure that the schools and site are as safe as they possibly can be in preparation for the children’s return to school on Monday 7 September.

We have recorded a series of drop-off and pick-up videos for you. These videos are for you to share with your child(ren) to show them what the drop-off and pick-up routines will look like for their particular year group.

If your child is in the Nursery, Year R, Year 1 or in Year 2, please watch the following videos:

* [Infant school drop off](https://drive.google.com/file/d/1--Ev0GANurzkM4Hl2Hc99TisgYWXs8iH/view?usp=sharing)
* [Infant school collection](https://drive.google.com/file/d/10evVkLwWRC8FtCaBYuqlRMGb5e5pcKJk/view?usp=sharing)

If your child is in Year 3, 4, 5 or 6, please watch the following video:

* [Junior school drop off](https://youtu.be/VEu7j5hxX3s)

As we have indicated before, there can be only **one parent** onsite for drop off and collection and you need to leave the site as soon as you can.

We are all very excited for the new term and have missed you all so much; we can’t wait to get the children settled and back to their learning.

See you all very soon!

Yours sincerely



Mr Glenn Russell

**Executive Headteacher**